

Guadalupe Education System Inc.  
Special Board of Director Meeting Minutes  
July 6, 2022

The meeting was called to order by the President, Mr. Beto Lopez, at 12:04pm at the GCI Theater room and via Zoom. The board members present established a quorum. Mr. Lopez welcomed all those in attendance.

Board Members Present:	Beto Lopez	Justine Del Muro	Octavio Villalobos
	Sandra Garcia	Phyllis Hernandez	Jaime Guillen

Board Members Absent:	Valerie Coyazo	Dr. Julia Vargas
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Also present:	Dr. Jim Hammen	Eduardo Mendez	Dr. Alicia Miguel
Samantha Novak	Mark Nasteff	Patricia Hernandez	Shannon Spradling
Alan Olson	Frances Alaniz	Bob Poirier	

Due to lack of quorum at the regular board meeting on June 30, 2022 at 4:30pm, there was a Special Board Meeting scheduled for today.

**Consent Agenda**

May 2022 Meeting Minutes

Board Staff Report June 2022

Judge Del Muro moved to accept the Consent Agenda, Mr. Villalobos seconded the motion. **Motion carried unanimously.**

**May 2022 Financial Statement**

Mr. Spradling discussed the May 2022 Financial Statement.

Judge Del Muro moved to accept the May 2022 Financial Statement, Mr. Guillen seconded the motion. **Motion carried unanimously.**

**May 2022 Check Register**

Mr. Spradling discussed the May 2022 Check Register.

Judge Del Muro moved to accept the May 2022 Check Register, Mr. Villalobos seconded the motion. **Motion carried unanimously.**

**May 2022 Credit Card Statement**

Mr. Spradling discussed the May 2022 Credit Card Statement.

Mr. Villalobos moved to accept the May 2022 Credit Card Statement, Ms. Garcia seconded the motion. **Motion carried unanimously.**

**Nasteff & Quinn, LLC Flat Fee Arrangement**

Judge Del Muro stated previous conversation about incorporating the agenda into part of the agreement or at least having the agenda be referenced in the agreement.

Ms. Phyllis Hernandez moved to accept the Nasteff & Quinn Arrangement, Judge Del Muro seconded the motion. **Motion carried unanimously.**

### **Annual 990**

Mr. Spradling mentioned approving the Annual 990 is a requirement by our new charter sponsor. This information was presented in December 2021 in a different format. Mr. Lopez stated that auditors and funders request this document at times given that we are a non-profit organization. Mr. Villalobos moved to accept the Annual 990, Mr. Guillen seconded the motion. **Motion carried unanimously.**

### **Hard to Fill Positions**

Dr. Hammen stated there are significant teacher shortages especially in areas such as science, math, special education and English language development. He would like to offer a \$1000 signing bonus for those hired into those positions.

### **School Smart KC- New Grant Opportunities**

Dr. Hammen mentioned there are two grant opportunities that are new to the school through School Smart KC. The Code Recover grant, which is to the \$250,000 of which we have received approval for some items supporting ELD services and or instruction. The other grant is for recruitment and retention in the amount of \$30,000, this will help our efforts to secure great quality educators for our organization.

### **Superintendent Report**

**By The Numbers-** Dr. Hammen noted this report will highlight numbers in different areas throughout the school year and will be presented on a more regular basis. Ms. Novak, our Communications Director, presented By The Numbers.

**GCCS Education Acronym Dictionary/Master Grant List-** Ms. Novak compiled a list of acronyms that the school uses daily and updated regularly. Dr. Hammen talked about the Master Grant List spreadsheet which will contain information pertaining to any grants the school has at the time.

**Strategic Plan Update-** Ms. Novak created a comprehensive version of the Strategic Plan. This will be an easy to use reference for parents or anyone that would like to review the Strategic Plan, it will be available in Spanish as well.

**Student Attendance/Enrollment Update-** Mr. Mendez indicated the current enrollment of 1566 for this coming school year, the target was 1553 of which we are exceeding our target at this time.

**School Opening Plans-** Dr. Hammen provided a list of important dates for the upcoming school year. Goals for the building focused around student achievement and attendance. They are making sure staff have the skill set and professional development to make sure they're able to meet student needs and grow themselves.

### **Operations Report**

Mr. Olson stated the vendor for the HCAV project at the high school has materials on site and is looking to have 95% completion by the end of July. They are looking to replace high school classroom doors with steel doors and new hardware to help provide a safer environment.

### **Committee Reports**

**Finance Committee-** Mr. Lopez stated they did meet however no quorum was established.

**Executive Committee-** Mr. Lopez stated they did meet.

**Instruction Committee-** Ms. Garcia stated they did meet.

**Safety Committee-** Mr. Mendez stated they did meet. He stated that Mr. Villalobos will be joining surrounding monthly area safety meetings from different school districts. They will discuss different safety concerns that are happening in their school districts and how they are responding to those.

**Old Business**

Dr. Hammen mentioned the state conference, MCPSA, is coming up on October 13-14 in Columbia, MO. Any board members interested in attending, please reach out to Patricia Hernandez.

**New Business**

None.

**Public Comment**

None.

**Motion to Closed Session**

There being no further information to come before the Board, Mr. Lopez made the motion to adjourn the meeting, second by Ms. Phyllis Hernandez to closed session for legal, real estate, personnel and student issues at 12:50pm. The motion was approved as follows:

Ayes: Beto Lopez	Phyllis Hernandez	Absent: Valerie Coyazo
Jaime Guillen	Octavio Villalobos	Sandra Garcia
Justine Del Muro		Dr. Julia Vargas

Respectfully Submitted  
Sandra Garcia, Board Secretary



The next Board of Directors Meeting is scheduled for **Thursday, July 28, 2022.**  
Minutes prepared by Recorder: Patricia Hernandez, Administrative Assistant