

Guadalupe Education System Inc.  
Board of Director Meeting Minutes  
September 23, 2021

The meeting was called to order by the President, Mr. Beto Lopez, at 4:34pm at the GCI Theatre room and via Zoom. The board members present established a quorum. Mr. Lopez welcomed all those in attendance.

|                        |               |                  |                   |
|------------------------|---------------|------------------|-------------------|
| Board Members Present: | Beto Lopez    | Dr. Julia Vargas | Phyllis Hernandez |
|                        | Jaime Guillen | Valerie Coyazo   |                   |

|                       |               |                  |               |
|-----------------------|---------------|------------------|---------------|
| Board Members Absent: | Jacob Derritt | Justine Del Muro | Sandra Garcia |
|-----------------------|---------------|------------------|---------------|

|                    |                |                   |                    |
|--------------------|----------------|-------------------|--------------------|
| Also present:      | Joe Palmer     | Dr. Steve Lumetta | Dr. Mike Wilhoit   |
| Dr. Jim Hammen     | Eduardo Mendez | Charlotte Hawkins | Daisy Myrick       |
| James Engelby      | Luis Posada    | Michael Meaney    | Patricia Hernandez |
| Shannon Spradling  | Claudia Meyer  | Lineth Posada     | April Soberon      |
| Elizabeth Marentes | Jesse Harvey   | Mark Nasteff      | Alan Olson         |

Mr. Palmer introduced Mr. Bruce Hensel who will present the State Assessment Presentation.

### **Consent Agenda**

August 2021 Meeting Minutes

HR Staffing Board Report

August 2021 Financial Statement

August 2021 Check Register

August 2021 Credit Card Statement

KCPS Charter FY21-22 MOU

Ms. Phyllis Hernandez moved to accept the Consent Agenda, Ms. Coyazo seconded the motion.

**Motion carried unanimously.**

### **Board Resolution- Banking Authority**

Mr. Nasteff stated this Board Resolution is required by the bank when signatures are being updated.

Mr. Guillen moved to accept the Consent Agenda, Ms. Coyazo seconded the motion. **Motion**

**carried unanimously.**

### **Charter Renewal**

Mr. Palmer stated they developed a timeline for the entire process of getting their 5 year Charter renewed. The school quality and review is going to be led by Marisol Rodriguez and Angi Beland. There will be a public hearing followed by a board interview being held on Zoom on October 14 at 6pm. The cabinet team will give a short presentation and will take comments and questions from the audience. After that, the Commission will interview the board members. The Commission will submit the schools application to the State board by November 1. The State Board will review the application in December and early January and will vote on the renewal sometime in late January.

## **ELL Presentation**

Mrs. Myrick shared some items she used during pre service with the new teachers. The take away from the meeting was to understand that English learners come with a variety of backgrounds, needs and skills. It's important to know that being multilingual is not a problem but an asset. They want to enhance their language skills in order to open more opportunities. The school district currently has 72% English learners. Last year, 14% of the student body met the expected growth target. Pre-COVID, they had over 34%. Their immediate goal is getting that percentage up to 50% or better. Mr. Guillen suggests having quarterly reports given to the Board to see the progress.

## **State Assessment Presentation**

Dr. Lumetta mentioned the state assessment was given in Spring 2021, it was last given in 2019. Mr. Bruce Hensel indicated that LEA was on track for improvement in 2020. The losses for Guadalupe Centers were moderately less than those losses for the group of 7 UCM sponsored LEA's.

## **Superintendent Report**

### **60 Second Success Stories-**

Mrs. Soberon wanted to highlight the ELD team, the English Language teachers and paraprofessionals who have been working really hard with the students and staff to get the school year off to a great start.

Mrs. Meyer stated the volleyball team had a game on Tuesday. They were able to get 1 practice in due to bus issues, the team showed up and had fun. It was great to see their smiles and see the impact of their participation in after school activities.

Mr. Meaney mentioned that they have had a record number of students come out for after school activities. There are 17 students currently out for cross country, it's the first to hit double digits. They currently have about 15 girls or so for volleyball. They held their first Real World Learning design team meeting yesterday, it was held at the community college and had representatives from each school.

**Enrollment-** Mr. Mendez mentioned that there are some open seats available. The registrars are reaching out to the families on the waitlist and continue to work to get those seats filled.

**Misc.-** Mr. Palmer stated there is a shortage for substitute teachers, they have hired full time substitute teachers to help with this challenge.

## **Operations Report**

Mr. Olson stated they are using temporary help at this time, they are down a few staff members and are focusing on maintenance repair items as best as they can. They will hire out or postpone some of the larger projects until they can get better staffing. The contractors finished the brick repair on the roof at the high school gym, they are currently working on getting bids to repair the interior water damage. The food department produced 16, 883 meals in August. They anticipate a reimbursement from DESE of \$56,000. A small grant was awarded to the elementary and middle school to reinforce school nutrition funds and support in class dining.

## **Committee Reports**

**Finance Committee-** Mr. Lopez stated they did meet, all finances discussed earlier were reviewed at that time. Mr. Guillen mentioned they had a broader overview with regards to plans at the Cannon building as well.

**Executive Committee-** Mr. Lopez stated they did meet, items discussed included the Charter Renewal and plans of the Cannon building.

**Instruction Committee-** Ms. Vargas stated they did meet, they discussed some of the data mentioned earlier in the meeting and reviewed the Summer School data.

**Safety Committee-** Mr. Mendez stated they did meet. They welcomed Ms. Coyazo to the committee. They reviewed and shared the following items with Ms. Coyazo, the safe return to school plan, training and drills done annually, Student Parent Handbook, the Health Manual and the revised Emergency Operations Plan.

**Old Business**

None.

**New Business**

Mr. Lopez shared a document sent on behalf of the Missouri Charter Public Schools Association. It includes information as far as expectations, the state board looks to all board members for accountability for all public school boards across the state of Missouri. He encourages everyone to read the document.

**Public Comment**

None.

**Executive Session**

Mr. Lopez motioned to adjourn the meeting at 5:52pm and go into executive session, Mr. Guillen seconded the motion. Roll call taken:

|                   |                  |
|-------------------|------------------|
| Beto Lopez        | Dr. Julia Vargas |
| Jaime Guillen     | Valerie Coyazo   |
| Phyllis Hernandez |                  |

**Motion carried unanimously.** All in attendance were dismissed except for all board members, Dr. Hammen, Mr. Palmer, Mr. Nasteff and Shannon Spradling. Board entered executive session at 5:58pm.

The board went back to open session at 6:26pm to vote to approve the following 2 action items. This open session adjourned at 6:35pm

**Amend Budget**

Discussion to amend the budget in the amount of \$64,700.00 to cover salary and benefits for the position of Director of Communications for the remainder of 21-22SY.

|                  |                   |       |
|------------------|-------------------|-------|
| Ayes: Beto Lopez | Dr. Julia Vargas  | Nays: |
| Jaime Guillen    | Phyllis Hernandez |       |
| Valerie Coyazo   |                   |       |

**Motion carried unanimously.**

**Position for Director of Communications**

Discussion to approve the position of Director of Communications.

Ayes: Beto Lopez

Dr. Julia Vargas

Nays: Phyllis Hernandez

Jaime Guillen

Valerie Coyazo

**Motion was approved by majority.**

Respectfully Submitted,

**Sandra Garcia**

Digitally signed by Sandra Garcia  
DN: cn=Sandra Garcia, o, ou,  
email=sandra.garcia@mcckc.edu, c=US  
Date: 2021.11.11 16:41:35 -06'00'

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Sandra Garcia, Board Secretary

Next Board Meeting:

**Thursday, October 28, 2021**

Minutes prepared by Recorder

Patricia Hernandez, Administrative Assistant