



Guadalupe Centers

Notifying the Public of Rights under Title VI

Guadalupe Centers posts Title VI notices on our agency's website, in public areas of our agency, in our boardroom, and on our buses and/or paratransit vehicles.

Guadalupe Centers operates its programs and services without regard to race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964.

To obtain additional information about your rights under Title VI, contact Guadalupe Centers Human Resources office.

If you believe you have been discriminated against on the basis of race, color, or national origin by Guadalupe Centers, you may file a Title VI complaint by completing signing and submitting the agency's complaint form.

How to file a complaint with Guadalupe Centers:

1. Obtain a complaint form from Guadalupe Center
 - a. Contact: Guadalupe Centers Human Resources located at the main building at 1015 Avenida Cesar E Chavez, KCMO 64108
2. In addition to the complaint process at Guadalupe Centers, complaints may be filed directly with the Federal Transit Administration, Office of Civil Rights, Region VII located at 901 Locust St. Suite 404, KCMO 64106.
3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.
4. The form must be signed and dated and include your contact information.

No person in the United States shall, on ground of race, color, religion, age, sex, national origin, physical or mental disability, genetic information or any other status be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving financial assistance."

If you feel that you have been discriminated against in the provision of transportation services, please provide the following information to assist us in processing your complaint. Should you require any assistance in completing this form or need information in alternate formats, please let us know.

If information is needed in another language, please contact Jim Hammen at 816-421-1015.

Si necesita información en otro idioma, comuníquese con Jim Hammen al 816-421-1015.

Guadalupe Centers Title VI Complaint Form

Name of Complainant:	
Address:	
Telephone Number:	
Mobile Number:	
Email:	
Accessible Format of Form Needed?	<input type="checkbox"/> Large Print <input type="checkbox"/> Audio Tape <input type="checkbox"/> TDD <input type="checkbox"/> Translator
Date of Complaint:	
Describe in detail and accurately the nature of your complaint: <i>If needed, please continue writing on a separate piece of paper.</i>	
Describe what actions can be taken in order to deal effectively with your complaint: <i>If needed, please continue writing on a separate piece of paper.</i>	
Describe what measures can be taken to avoid a repeat of your complaint: <i>If needed, please continue writing on a separate piece of paper.</i>	

Signature of Complainant: _____

Date: _____

Complaint Recorded By: _____

Date: _____

Manager or Supervisor: _____

Date: _____