

Guadalupe Education System Inc.  
Board Meeting Minutes  
March 26, 2020

Board Approved  
Apr. 2020

Meeting was called to order by Cris Medina at 4:32pm via Zoom meeting.

Board Members Present:	Cris Medina	Justine Del Muro
	Beto Lopez	Phyllis Hernandez
	Sandra Garcia	Jacob Derritt
	Dr. Julia Vargas	Jaime Guillen
	Sandra Garcia	Daniel Silva

Board Members Absent: none

Other staff present:	Mark Nasteff	Dr. Jim Hammen
	Shannon Spradling	James Engelby

### **Consent Agenda**

February 2019 Meeting Minutes

Staffing Report

February 2020 Financial Statement

February 2020 Check Registry

Mr. Lopez moved to accept the Consent Agenda, Judge Del Muro seconded the motion.

**Motion carried unanimously.**

### **School Calendar 2020-2021**

Mr. Palmer presented the School Calendar 2020-2021. Mr. Guillen and Judge Del Muro would prefer to have August 18, 2020 to be a full day instead of half day.

Judge Del Muro moved to accept the School Calendar 2020-2021 with the above revision, Mr. Lopez seconded the motion. **Motion carried unanimously.**

### **Superintendent Report**

**Staff Expectations While Schools Are Closed-** Mr. Palmer mentioned the school is closed through April 23rd. All staff is on call and on duty. He holds a daily cabinet meeting, principals hold grade level meetings as well. Teachers are encouraged to be engaged with their students. Front office has a phone to receive inbound calls to answer any parent questions or concerns.

**COVID-19 Learning Contingency Plan-** Dr. Lumetta talked about the process of what the schools are doing to help students and families. Dr. Lumetta will look to see how to access free hotspots for students to access so they can continue online learning. High school and middle school is looking to use Google classroom to assign work to students. Work packets are available for all grade levels. Mr. Medina is compiling a list of items needed to help support the community, please forward him anything the schools may need. Mr. Ed Mendez is working with the family liaisons to contact families

dealing with hardships. Mr. Palmer mentioned they are looking for ways to help seniors meet their graduation criteria. Graduation is still scheduled for May 21.

### **Facilities/Construction Update**

Mr. Lopez has security service monitoring 24/7. Food service team is prepping for daily lunches. Last phase of the Villa playground should be complete within the next 2 weeks. Renovation of the Villa library should be complete by June 2020, all items needed is at the site.

### **Committee Reports**

**Finance Committee-** Mr. Guillen indicated they did meet and discussed all financials under the Consent Agenda.

**Executive Committee-** Mr. Medina indicated they did not meet. They sent out a job performance review and will go over it once complete with Mr. Palmer. Report cards will be discussed with each board member at a later time. Committee assignments will be reassigned possibly in April.

**Instruction Committee-** Dr. Vargas stated they did meet, they discussed the contingency plan for the COVID-19 instruction. Should hope to hear back soon from the Real World Learning application. ELL instructional guide has been developed along with new resources available.

**Safety Committee-** Judge Del Muro mentioned they did meet. Active shooter training has been complete along with off duty officers. There has been a list sent out in regards to recommendations made. Some examples include intercom is best to make an announcement school wide, ID scanner system would allow visitors to scan in and out of the buildings rather than hand a visitor badge.

### **Old Business**

None

### **New Business**

None

### **Public Comment**

None

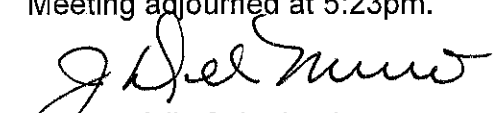
### **Executive Session**

All in attendance were dismissed except for Mr. Palmer, Mr. Nasteff, Dr. Hammen, Dr. Lumetta, Shannon Spradling, James Engelby and all board members.

### **Adjourn**

Judge Del Muro moved to adjourn the meeting, Mr. Lopez seconded the motion. **Motion carried unanimously.**

Meeting adjourned at 5:23pm.



Respectfully Submitted  
Judge Justine Del Muro, Board Secretary

Next Board Meeting:  
**Thursday, April 23, 2020**  
Minutes Prepared by Recorder  
Patricia Hernandez, Administrative Assistant