

Guadalupe Education System Inc.
Board Meeting Minutes
January 23, 2020

Meeting was called to order by Cris Medina at 4:33pm in the Guadalupe Centers Middle School.

Board Members Present: Cris Medina Justine Del Muro
Beto Lopez Jaime Guillen
Phyllis Hernandez Sandra Garcia
Dr. Julia Vargas Daniel Silva (arrived at 4:52pm)

Staff & Others Present: Joe Palmer Dr. Jim Hammen
Dr. Steve Lumetta Charlotte Hawkins Dr. Katrina Lundien
Patricia Hernandez Eduardo Mendez Dr. Mike Wilhoit
Isela Castro Mark Nasteff Devon Terran
Mike Meaney Claudia Meyers Amy Williams
Elizabeth Marentes James Engleby Jessica Moore
Selena Resendiz Keely Qualls Sami Wynne
Sandra Marlow Kristal Malott Shawn Robinson
Steven O'Sullivan Jenny Green Nellie Enneking
Audrey Schuler Alicia Vaegas Lance Martin
Selena Moran Jamesia Price Rebeca Garcia
Stevie Evans Nickalas Collins Charles De Leon
Noella Mais Kelsie Haverkamp Alyvia Elliott
Katie Anderson Shannon Torres Steffany Jaramillo
Itzel Soto Jessica Keeley Samuel Morris
Erin Nielson Travis VandeNoord Whitney Thomas
Jason Holmes Celeste Pistole Cassidy Van Hook

Some of the following finances were discussed at the January Finance Committee meeting, however due to lack of a quorum, could not formally recommend for board approval at that time. Each item will be discussed individually for full board approval.

Consent Agenda

December 2019 Meeting Minutes
Staffing Report

Mr. Lopez moved to accept the Consent Agenda, Judge Del Muro seconded the motion.
Motion carried unanimously.

November & December 2019 Financial Statement

Mr. Guillen mentioned the fund balance is low, the goal is 10%. He recommends that we stick to our budgets and keep all expenses in mind. The DESE issue was resolved and should expect funds soon. Mr. Medina projected numbers of attendance is high which will add additional funds.

Mr. Guillen moved to accept the November & December 2019 Financial Statement, Mr. Lopez seconded the motion. **Motion carried unanimously.**

November & December 2019 Check Registry

Mr. Guillen discussed the November & December 2019 Check Registry. Judge Del Muro accept the November & December 2019 Check Registry, Dr. Vargas seconded the motion. **Motion carried unanimously.**

November & December 2019 Credit Card Statement

Mr. Guillen discussed the November & December 2019 Credit Card Statement. Mr. Guillen moved to accept the November & December 2019 Credit Card Statement, Judge Del Muro seconded the motion. **Motion carried unanimously.**

Wellness Policy

Mr. Mendez indicated physical education minutes need adjustments. Mr. Nasteff recommended we form a committee, Ruchi Nanayakkara as the nutritionist, a nurse, PE teacher and another staff member.

Judge Del Muro moved to accept the Wellness Policy, Ms. Hernandez seconded the motion. **Motion carried unanimously.**

Graduation Requirement

Dr. Lumetta indicated this only applies to early college students. The program will need to decrease the number of credits to 24 to help accommodate the travel time between the high school and college campus, this will also meet the state requirements.

Dr. Vargas moved to accept the Graduation Requirement, Judge Del Muro seconded the motion. **Motion carried unanimously.**

Superintendent Report

Data Dashboard- Dr. Lumetta indicated it is normal to see NWEA scores dip in the winter and spike in the spring. ELA shows 31% in proficient/advance, in December it was 70%. Algebra I in October there was 2% that was proficient/advance by December there was 50%. High school is finishing up taking ACT Aspire and will have data on that at a later time. Attendance is always 90/90, middle school is at 94%, all of the other schools are at 85%. The average daily attendance has been steady.

Middle School Presentation- Ms. Meyer talked about how important everyone's role is in the school from staff, teachers, parents to students to help become the best in KC. Students helped present their current data and students of the month.

Enrollment Process- Mr. Mendez mentioned that online enrollment will begin January 21 through February 21 via Infinite Campus, it will be available in English and Spanish. New students can enroll through School App KC, there are 16 charter schools that use this. The lottery is on March 4, if the child is selected, it will give the parent a link to Infinite Campus to apply. Re-Enrollment is pre-populated, parent needs to verify/update data - send copy to board members

Transportation Demonstration- Mr. Mendez mentioned parents will soon have access to the Bus Compass app to show approximate bus arrival. It will show 2 stops prior to the pick up location. This is available at no extra cost, it is part of the current agreement with the bus company.

Misc.- Mr. Palmer stated charter school short on funding, agreement with KCPS to help support the short fall, we will receive 3 payments in the 2020 Fiscal Year.

Facilities/Construction Update

Mr. Lopez mentioned everything is doing well with construction, should hopefully be done by June 2020. The Canon building is hoping to be picked up some time during the 2020-2021 school year. Working with IFF, our space planning consultant, will hopefully focus next on the middle school and the high school.

Committee Reports

Finance Committee- Mr. Guillen mentioned they did meet however quorum was not established.

Executive Committee- Did not meet.

Instruction Committee- Dr. Wilhoit, surveyed staff on

Safety Committee- Judge Del Muro would like to order the remaining evacuation chairs soon, there is currently only 1. Board did approve to order the chairs and is in the budget. Special needs program is hoping to reimburse about 75% of the cost.

Old Business

None

New Business

None

Public Comment

None

Executive Session

All in attendance were dismissed except for Mr. Palmer, Mr. Nasteff and all board members.

Adjourn

Judge Del Muro moved to adjourn the meeting, Mr. Guillen seconded the motion.

Motion carried unanimously.

Meeting adjourned at 6:02pm.



Respectfully Submitted

Judge Justine Del Muro, Board Secretary

Next Board Meeting:

Thursday, February 27, 2020

Minutes Prepared by Recorder

Patricia Hernandez, Administrative Assistant