

Guadalupe Education System Inc.
Board Meeting Minutes
May 23, 2019

Meeting was called to order by Cris Medina at 4:32 pm in the GCI Theatre room.

Board Members Present: Cris Medina Beto Lopez
 Justine Del Muro Phyllis Hernandez
 Jaime Guillen Dr. Julia Vargas
 Daniel Silva

Excused: Sandra Garcia

Staff & Others Present: Joe Palmer Jim Hammen
 Izette Torres Ed Mendez
 Mike Wilhoit April Soberon
 Steve Lumetta Charlotte Evans
 Katrina Lundien Elizabeth Marentes
 Elizabeth Marentes James Engleby
 Mark Nasteff Claudia Meyer
 Amy Williams Devon Teran
 Paul Rojas Patricia Hernandez

Consent Agenda

Approval of April, 2019 Meeting Minutes
Staff Report

Justine Del Muro moved to accept the consent agenda, Julia Vargas seconded the motion. **Motion carried unanimously.**

April 2019 Check Registry

Jaime Guillen stated that he met with Shannon Spradling and reviewed the financials in detail.

Jaime Guillen moved to accept the April 2019 Check Registry, Beto Lopez seconded the motion. **Motion carried unanimously.**

April 2019 Financial Statement

Shannon stated that he will present the current 2018-2019 budget and 2019-2020 Budget to the board in June.

Mr. Spradling stated that the school must have more than 3% in reserves or will be identified as a financially distressed school by the state. The schools sponsors, UCM ideally prefer that school stay near a 10% range. Due to capital expenses, expenditures have exceeded the planned budget rate. Mr. Palmer stated that he does not expect any significant expenses to incur for the remainder of the year.

The Finance committee will discuss and finalize the 2019-2020 budget in depth.

Jaime Guillen moved to accept the April 2019 Financial Statement, Justine Del Muro seconded the motion. **Motion carried unanimously.**

Board Policies

Joe Palmer and Mark Nasteff request that the board review the proposed board policies. Joe Palmer invited all board members to a half day retreat, June 20 to review the policies.

The board agreed to table this action until June board meeting.

Superintendent's Update

Mr. Palmer announced that Izette Torres is transferring to the new position of Student Information & Data Coordinator and introduced Patricia Hernandez as the new Administrative Assistant.

60 second Success Stories- Each principal shared accomplishments and positive news from their buildings.

Data Dashboard/School Improvement -Steve Lumetta presented NWEA Assessment scores and EOC interim data.

Student Activities Report- Mr. Palmer presented a list of all student activities and tutoring throughout the district.

Summer School update- Guadalupe Centers summer session will be a combination of camps and enrichment at the elementary level, academic remediation at the Middle school and credit recovery at the high school. The program will be from June 10 to July 26.

Staffing update- Dr. Hammen updated the board regarding new positions, new replacements, and internal transfers. Overall retention rate is 92.5% retention with 19 resignations.

Enrollment Update- The district is overenrolled intentionally to compensate for non-returning students that wait until August to withdraw.

User device Fee - The fee is intended to give students and families a sense of ownership and therefore encourage them to take better care of their computer devices. The annual \$50.00 fee will cover general repairs during the three year lease of the device. The board recommended to simplify the written language on the form.

Facilities/ Construction Update

Beto Lopez presented and update of all capital improvement projects throughout the district. GCI and GCS building leaders have been working closely in regards to safety and building security. The board expressed concern regarding the gun violence impacting all community centers and schools.

Committee Reports

Finance Committee- No report

Executive Committee- No report

Instruction Committee- The committee discussed 2019-2020 Curriculum Resources and Data Dashboard.

Safety Committee-The safety committee is completed the draft safety policies and will present it to the board and school attorney at the June board meeting.

Public Comment

No public comment.

Adjourn

Daniel Silva moved to adjourn the meeting. Phyllis Hernandez seconded the motion. **Motion carried unanimously.**

Executive session

All in attendance were dismissed except for Joe Palmer, Mark Nasteff and Jim Hammen
Meeting adjourned at 5:50pm.



Respectfully Submitted
Justine Del Muro, Board Secretary

Minutes Prepared by Recorder
Izette Torres, GC Executive Assistant

Next Board Meeting
Thursday, June 27, 2019

Board Approved
June 2019