Guadalupe Education System Inc.
Board Meeting Minutes
September 27, 2018

Meeting was called to order by Cris Medina at 4:45pm in the GCI Theatre.

Board Members Present:  Beto Lopez (phone)  Cris Medina  
                        Dr. Julia Vargas  Justine Del Muro

Excused:  Jaime Guillen  Daniel Silva  
          Sandra Garcia  Manuel Abarca  
          Natalie Carrillo

Staff & Others Present:  Joe Palmer  Jim Hammen  
                         Shannon Spradling  Izette Torres  
                         Mike Wilhoit  Steve Lumetta  
                         Amy Williams  Charlotte Evans  
                         Claudia Meyer  Katrina Lundien  
                         Marisol Rodriguez  Michael Meaney  
                         Devon Teran

Information items were discussed. Due to the absence of a quorum, action items were motioned for full board approval at the next determined meeting.

Consent Agenda
Approval of August 2018 Meeting Minutes  
Approval of July 2018 Meeting Minutes  
Approval of August 2018 Check Registry  
Approval of August 2018 Financial statements  
GCCS Organizational Chart  
Staffing Report

Justine Del Muro moved to recommend to the full board for approval of the consent agenda, Julia Vargas seconded the motion. **Motion carried unanimously.**

Insignia Strategic Plan
Marisol Rodriguez, co-founder at Insignia Partners, presented the Strategic Plan. The strategic plan is focused on the school’s vision and mission. The three year plan is based on 5 pillars: Academics, Teacher Professional Development, Culture, Governance, Operations and Facilities.

Beto Lopez moved to recommend to the full board for approval of the strategic plan presented by Insignia Partners, Justine Del Muro seconded the motion. **Motion carried unanimously.**

School Policies
2007 Regulations  
2018-2019 Discipline Policies  
2018-2019 Handbooks
Justine Del Muro moved to present the aforementioned school policies to the full board, Beto Lopez seconded the motion. **Motion carried unanimously.**

**Facilities/ Construction Update**
Beto Lopez updated the audience regarding the progress on the Chapel renovations. Classrooms are expected to operate by Nov. 1st.
Beto stated that there is a plan to eliminate the current custodial services and hire employees.
Hollis & Miller will be conducting an informal walk through to see short term and long term needs.

**UCM Remedial Plan Response**
Mr. Palmer reviewed the remedial plan with the board and went over accomplishments and continued progress.

**Superintendent’s Update**
Dr. Lumetta presented the Data Dashboard that included NWEA assessment scores, school attendance and student discipline.
GCCS thanked the Blue Valley School District for donating table and chairs for school library.
Mr. Palmer shared a timeline of the following meetings:
Oct. 11 - Executive committee meets to identify what GCCS will require from SchoolSmart KC and review funding to execute those needs.
Oct. 19 - Cabinet Retreat to discuss implementation of Strategic Plan.
Oct. 24 - Cabinet presents to UCM and SchoolSmart KC.
Nov. 1 - CFO and Superintendent meet to build a budget based on needs, costs, and duration.
Oct. 13, at 10:00 a.m. - Villa Campus Dedication for Chapel renovation.

**Committee Reports**
Finance Committee - Shannon Spradling stated that the school Audit will be completed and presented to the board in November or December.

Executive Committee - No Meeting

Instruction Committee - Julia Vargas stated that they discussed the Dashboard to understand different achievement levels throughout the year.

Safety Committee - Justine Del Muro stated that they reviewed Missouri School Board Association (MSBA) policies. Although GCCS is not currently a member, they are utilizing their services for Medicaid billing and exploring other benefits should they become a member.

**Public Comment**
No public comment.

**Adjourn**
Justine Del Muro moved to adjourn the meeting. Beto Lopez seconded the motion. **Motion carried unanimously.**

Meeting adjourned at 5:59pm.
Respectfully Submitted
Justine Del Muro, Board Secretary

Minutes Prepared by Recorder
Izette Torres, GC Executive Assistant

Next Board Meeting
Thursday, October 25, 2018