

Job Description: ESL Instructional Coach

School Background: Guadalupe Centers Charter Schools is a free, open enrollment, public charter school system currently serving students in Pre-K and grades K-12. Guadalupe Centers Charter Schools is part of the Guadalupe Educational System (GES) under Guadalupe Centers. It is sponsored by the University of Central Missouri. The vision of GES is to empower students to succeed in college and their chosen professions in order to become productive members of society.

Position Title: Middle School ESL Instructional Coach

REPORTS TO: ESL Director/Curriculum Director

JOB GOAL: The ESL Instructional Coach will primarily work with classroom teachers to implement ESL strategies and scaffolding for **student understanding** (Listening and Reading), **student interaction**, and **student production** (Speaking and Writing) across all WIDA levels. He/She will ensure that GES programs and curricula are implemented in order to maximize student learning experiences and increase the achievement of English Language Learning (ELL) students.

ESSENTIAL JOB FUNCTIONS:

- Assists the ESL Director in administering and implementing activities to ensure compliance with state and federal laws (Title III), as needed.
- Works in conjunction with the ESL and Curriculum Directors to implement an effective staff development program related to language acquisition and effective instructional practices for ELL students.
- Provides consultation for general education classroom teachers concerning best practices and instructional resources to work with students in their classrooms who are English Language Learners at various language proficiency levels.
- Assists teachers within an educational program designed to assist students to become self-sufficient in English as soon as it is practically possible (through implementing scaffolding as needed, with a gradual release of the scaffolding).
- Utilizes WIDA results and other student data in assisting all teachers in the building with developing appropriate scaffolding techniques for student understanding (Listening and Reading), student interaction, and for student output pieces to display what students know (through Speaking and Writing) of the state's content standards.
- Provides sample lesson demonstrations to teachers serving ELLs across WIDA proficiency levels, observes teachers based on GES Frameworks, and coaches teachers to successfully (and independently) implement similar techniques on a routine basis.

- Assists with the administration of the WIDA state adopted English Language Proficiency Assessment.
- Other duties as assigned.

Qualifications:

Required:

- Valid Missouri Teacher Certification with ESOL credentials.
- 5 years of successful ESL and/or combination of bilingual classroom teaching.
- Committed toward the success of historically under-served students.
- Effective communication, team building, and organizational skills.
- Demonstrated ability to work with Building Level and District Level Leadership.
- Pass Criminal Background Check.

Preferred:

- Master's Degree in TESOL.
- 7 years of successful ESL and/or combination of bilingual classroom teaching.
- 3 years of instructional coaching experience.
- Experience in an urban school setting.
- Understanding of adult learning theory.

Application Process: If you are interested in applying send your resume and letter of interest with your educator ID# to opportunities@guadalupecenters.org. The application process includes a phone interview, teaching a sample lesson & on-site interview and coaching through a sample lesson. If you would like to learn more about the schools before applying please visit us at www.guadalupecenters.org.

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