

Guadalupe Education System Inc.
Board Meeting Minutes
March 22, 2018

Meeting was called to order by Cris Medina at 4:30pm in the GCI Theatre.

Board Members Present: Cris Medina Jaime Guillen
 Dr. Julia Vargas Natalie Carrillo
 Manuel Abarca
 Justine Del Muro

Excused: Beto Lopez Daniel Silva

Staff & Others Present: Joe Palmer Shannon Spradling
 Dr. Al Dimmitt Claudia Meyer
 Izette Torres Jaime Redding
 Alfonso Zarate Lynn Beachner
 Elizabeth Marentes, Charlotte Evans
 Dr. Mike Wilhoit Cheryl Samet,
 April Soberon

Consent Agenda

Approval of February, 2018 Meeting Minutes
Approval of February 2018 Financial Statements
Staffing Report
2018-2019 Calendar

The board asked for the February 2018 check registry to be removed from the consent agenda for further discussions.

Justine Del Muro moved to accept the consent agenda, minus the February 2018 check registry, Manuel Abarca seconded the motion. **Motion carried unanimously.**

Building Level Academic Achievement Updates

This presentation was postponed until the next board meeting.

Facilities/ Construction Update

The phase one in the master plan has been delayed due to weather conditions. The projected time frame of completion is May 1st.

Phase two, the renovation of the chapel and the HVAC system is scheduled to begin July 1st.

Due to the cost of renovation, the library will be postponed until the next physical year.

Joe Palmer stated that he will have a plan for a temporary school library to be presented at the next board meeting.

Resolution

Resolution regarding zip code priority in enrollment

The resolution prioritizes six zip codes in which a high concentration of our students reside in. Based on our current student enrollment, 937 students reside in the specified zip codes.

Justine Del Muro moved to accept the amended resolution, Manuel Abarca seconded the motion.

Motion carried unanimously.

Insignia Partners Update

Joe Palmer stated that Insignia Partners will begin an overall assessment of our district in April. The initial stage consist of assessing the school culture, buildings and school data. Based on this information, phase two will be developing the strategic plan.

Mr. Palmer invited the entire board to attend an all-day session April 24th.

May 1st–3rd, the Insignia team will be at each site, working in focus groups composed of parents, students and staff.

Superintendent's Update

Joe Palmer updated the board regarding ADA, re-enrollment and projected enrollment for 2018-2019.

At the next board meeting Mr. Palmer will be making recommendations to fill two positions, Assistant Superintendent and Executive Director of Student Services. These positions are expected to begin June 1st. Job descriptions will be presented to the board for approval.

Mr. Palmer met with principals and discussed vacancies. The principals have been attending job fairs for recruitment.

Quality team- first meeting involved principals and teachers. They discussed salary compensation, school culture and the importance of valuing employees.

Palmer stated that school safety is a priority and that he will be discussing this more with the principals and assessing the facilities more closely. He is currently looking into the high school entryway and camera efficiency at the doors as improvements to security.

Committee Reports

Finance Committee- Jaime Guillen stated that the committee is looking at the credit card policy in regards to limiting access and authorized users. They are currently waiting for recommendation from the Quality Improvement Team regarding the salary schedule.

Due to further clarifications regarding purchase cards, the approval of the February 2018 Check Registry will be held until the next finance committee recommends for approval.

Executive Committee- nothing to report at this time.

Instruction Committee- Dr. Vargas stated that the academic meeting was set back a week until after spring break and the start of the new superintendent.

Dr. Wilhoit gave the committee an overview of the NWEA test predictions.

The academic presentations to the board have been postponed until the next board meeting in order to give the building principals time to present the data.

Discipline Committee- The committee is finalizing the student handbooks. As soon as they complete the draft they recommend attorney review.

Title IX

Alfonso Zarate proposes to approve draft policy of Title IX which constitutes sexual harassment, discrimination and outlines a grievance procedure. Mr. Zarate stated that we are currently out of compliance without this policy and without a designated coordinator.

The board recommended that the executive committee review and approve this policy.

Jaime Guillen moved for executive committee to review and approve the Title IX policy on behalf of the full board. Justine Del Muro seconded the motion. **Motion carried unanimously.**

The board expressed appreciation for Dr. Al Dimmitt's dedication to GCCS and congratulated him on his retirement.

Public Comment

No public comment.

Executive Session

There was no executive session held.

Adjourn

Jaime Guillen moved to adjourn the meeting. Natalie Carrillo seconded the motion. **Motion carried unanimously.**

Meeting adjourned at 5:24 pm.


Respectfully Submitted

Justine Del Muro, Board Secretary

Minutes Prepared by Recorder
Izette Torres, GC Executive Assistant

Next Board Meeting
Thursday, April 26, 2018

Board Approved
April 2018