

Guadalupe Education System Inc.
Board Meeting Minutes
April 26, 2018

Meeting was called to order by Cris Medina at 4:34 pm in the GCI Theatre.

Board Members Present:	Cris Medina (left early)	Jaime Guillen
	Dr. Julia Vargas	Natalie Carrillo
	Manuel Abarca	Daniel Silva
	Justine Del Muro	Beto Lopez

Staff & Others Present:	Joe Palmer	Shannon Spradling
	Bruce Hensel	Claudia Meyer
	Izette Torres	Jaime Redding
	Alfonso Zarate	Ed Mendez
	Elizabeth Marentes,	Charlotte Evans
	Dr. Mike Wilhoit	Cheryl Samet,
	Cheryl Samet	Sonia Sanchez
	James Engleby	April Soberon
	Sarah Hellhake	Rafael Garcia
	Matt Kauffman	

Consent Agenda

Approval of March 2018 Meeting Minutes
Approval of March 2018 Check Registry
Approval of February 2018 Check Registry
Approval of March 2018 Financial statements
Staffing Report
Assistant Superintendent job description
Executive Director of Student Services job description

Manuel Abarca moved to accept the consent agenda, Justine Del Muro seconded the motion.

Motion carried unanimously.

Building Level Academic Achievement Updates

High school- Ed Mendez presented data from their interim assessments to predict how students may perform on the End of Course assessments. Formative assessment tools show student progress meeting or close to meeting goals.

Current average daily attendance is 92.14%. Mr. Mendez noted that this is higher than most high schools in the city.

Tiered interventions and student/parent communications are implemented, however bus transportation issues such as late or skipped routes have also impacted student attendance. This year, thirteen incidents have occurred. This is an improvement compared to thirty five incidents last year.

100% of Alta Vista High school juniors took the SAT assessment this year on site.

Mr. Mendez stated that the board can assist in (1) allocating funds to continue to administer the SAT's on site, (2) provide an adult mentor for students that are struggling academically and with attendance and (3) providing an additional bus route to return and pick up late students.

Middle school- Claudia Meyer presented Middle School's MAP predictor data. Every content increased the overall number of students scoring proficient/advanced and saw the reduction of below basic students.

Mrs. Meyers stated that weekly professional development, instructional coaches and better teacher retention rate has contributed to the success rate of student achievement.

Elementary- Elizabeth Marentes presented the Elementary projected MAP scores based of their formative assessments and MPI goals.

Mrs. Marentes shared NWEA measures of growth for third and fifth grade. She discussed action steps for English Language arts and Math.

ELL and current tutoring program has been restructured to meet student's needs.

Attendance is a challenge and has decreased this year.

Mrs. Marentes stated that the following will help support student achievement: (1) more paid positions for tutoring Kinder-2nd grade students, (2) more transportation for after school activities and tutoring, (3) and recognizing teacher/staff before the board.

The principals thanked the board for their continuous support and presences at school events.

1.8 APR/MAP Projection Report- Bruce Hensel stated that GCCS is on track and likely to earn 76% of APR points.

DESE made changes to the 90/90 point system attendance standard.

Finance

Shannon Spradling presented the 2018-2019 budget and the 2018-2019 salary schedule for certified staff.

Compensation for certified staff was increase by 6%.

Mr. Palmer will be meeting with the insurance broker to discuss costs for benefits.

Justine Del Muro moved to accept the 2018-2019 School Budget, Jaime Guillen seconded the motion. **Motion carried unanimously.**

Natalie Carrillo moved to accept the 2018-2019 Salary Schedule, Daniel Silva seconded the motion. **Motion carried unanimously.**

Superintendent's Update

Joe Palmer updated the board regarding ADA, re-enrollment and projected enrollment for 2018-2019.

There is a tentative plan for the library. The board requested a wish list from each building regarding library needs.

With respect to the security recommendations per the police department, Mr. Zarate stated that the recommendations included fencing, security lights and restructuring the entrance at villa. Active shooter training is scheduled for August.

With respect to School Safety- Mr. Zarate listed the safety recommendations such as fencing, security lights and restructuring the entrance at villa and high school. Active shooter training is scheduled for August.

Mr. Palmer explained the Leadership organization chart. HR and accounting department were not included.

Insignia Partners met with administrators, teachers, and board members. There are scheduled sight visits May 1-3.

Committee Reports

Finance Committee- Jaime Guillen stated that the committee is working on credit card policy and will have it by next month for board approval.

The board reviewed two bids for the HVAC system for the chapel.

The committee made the recommendation to approve Design Mechanical contract.

Beto Lopez moved to accept the Design Mechanical bid, Natali Carrillo seconded the motion.

Those in favor, Julia Vargas, Justine Del Muro, Beto Lopez, Natalie Carrillo, and Jaime Guillen.

Those opposed, Manny Abarca

Cris Medina was not present.

Daniel Silva recused himself from this vote.

Motion carried.

Executive Committee- No report given.

Instruction Committee- Julia Vargas stated that the academic achievement updated was included in today's meeting.

Discipline Committee- Justine Del Muro shared the draft discipline policy and recommended that it be sent to the school attorney for review and approval.

Facilities/ Construction Update

Shannon Spradling updated the board regarding the master plan and construction. He stated that KCPL absorb the cost for moving the electrical boxes.

Public Comment

Alfonso Zarate commented that the Guadalupe Center Youth Center is almost complete.

Executive Session

The board went into Executive session.

Adjourn

Jaime Guillen moved to adjourn the meeting. Manny Abarca seconded the motion. **Motion carried unanimously.**

Meeting adjourned at 7:01 pm.

Respectfully Submitted

Justine Del Muro, Board Secretary

Board Approved
May 2018

Minutes Prepared by Recorder
Izette Torres, GC Executive Assistant

Next Board Meeting
Thursday, May 17, 2018