

Job Description: Elementary School Reading Interventionist

Guadalupe Centers Schools are a free, open enrollment, public charter school currently serving students in grades K – 12. GCS schools are part of the Guadalupe Education System (GES) under Guadalupe Centers, Inc. It is sponsored by the University of Central Missouri. The vision of GES is to empower students to succeed in college and their chosen professions by providing a rigorous and enriching learning experience that develops highly educated, socially conscious, culturally competent, contributing members of society.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Coordinate and facilitate the school's literacy intervention program.
- Collaborate with teachers individually to identify the literacy needs of students, to set learning goals and targets, and to problem solve with teachers to develop best practices for continuous academic growth of students in literacy.
- Assist teachers with the collection of data, analysis of data results and supports the sharing of findings with all staff.
- Review student achievement and assist with placing students in appropriate reading and writing intervention and support services.
- Teach targeted literacy intervention to small groups of students daily using research-based strategies and resources.
- Assist students using software and materials related to literacy programs.
- Meet regularly with the classroom teacher to plan literacy instruction that correlates with the individual student's needs or as requested by the classroom teacher.
- Attend professional development to enhance knowledge of pedagogy and content, especially literacy.
- Maintain and submit accurate and up-to-date management records of all students' progress.
- Perform other duties and responsibilities related to literacy as assigned by supervisor.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

REQUIRED:

- Bachelor's degree from a college or university having a teacher education program approved by the Missouri Department of Elementary and Secondary Education;
- Certified by the state of Missouri or working towards the certification (<http://dese.mo.gov/eq/cert>) to achieve *highly qualified status* ;
- Pass Criminal Background Check and Family Care Registry;
- Committed to working with under-served students.
- Spanish language is helpful.

PREFERRED:

- *Highly Qualified Status* : this status requires a bachelor's degree, the appropriate certification for the course/grade level they are teaching, and documentation of content expertise in the area they are teaching.
- Experience in urban school setting.

Teachers hired by Guadalupe Educational System, Inc. who do not currently hold TESOL, or similar credentials are required to work toward that goal within the first three years of employment. GES identifies several avenues through which teachers can fulfill this commitment.

COMPENSATION: Salary is based on years of experience and education levels.

Application Process: If you are interested in applying complete an application on moreap.org and send your resume and letter of interest with your educator ID to [opportunities @guadalupecenters.org](mailto:opportunities@guadalupecenters.org). The application process includes two in- person interviews and teaching a sample lesson. If you would like to learn more about the schools before applying please visit us at <http://www.guadalupecenters.org>.

GUADALUPE CENTERS, INC. conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities' individuals with disabilities and veterans to apply to all of our job openings. We are Equal Opportunity Employer, who fully and actively supports equal access for all qualified applicants, regardless of race, color, religion, gender, sexual orientation, national origin, age, disability status, Genetic Information or Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law, and prohibits retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint, or otherwise oppose discrimination.