

Guadalupe Education System Inc.
Board Meeting Minutes
September 21, 2017

Meeting was called to order by Cris Medina at 4:30 p.m. in the GCI Theatre.

Board Members Present:	Cris Medina	Beto Lopez
	Dr. Julia Vargas	Jaime Guillen
	Manuel Abarca	Justine Del Muro
Board Members Absent:	Daniel Silva	Marina Arroyo
	Natalie Carrillo	
Staff Present & Others:	Anne Rogers	Izette Torres
	Elizabeth Marentes	Dr. Kelly Crane
	Dr. Katrina Lundien	Miarta Kelly
	Tiffany Castleman	Dr. Ralph Teran
	Ed Mendez	Claudia Meyer
	Shannon Spradling	Charlotte Evans

Board Meeting Minutes

A correction was made to the minutes. Beto Lopez attended August 24, 2017 Board meeting by phone.

Jaime Guillen motioned to approve the Board Minutes from August 24, 2017. Manuel Abarca seconded the motion. **Motion carried unanimously.**

Proposed Board Meeting Dates

Dr. Teran explained proposed date changes due to Parent/Teacher Conferences, Winter Break and High school graduation.

Justine Del Muro motioned to approve the Board meeting dates for 2017-2018. Beto Lopez seconded the motion. **Motion carried unanimously.**

August Financials

Shannon Spradling, presented the August financial report.

Beto Lopez motioned to approve the August 2017 financial report. Jaime Guillen seconded the motion. **Motion carried unanimously.**

August Check Registry

Shannon Spradling, presented the August Check Registry.

Jaime Guillen motioned to approve the August 31, 2017 Check Registry. Justine Del Muro seconded the motion. **Motion carried unanimously.**

Budget Revision

Shannon Spradling presented the Budget Revision.

Manuel Abarca motioned to approve the Budget Revision. Justine Del Muro seconded the motion. **Motion carried unanimously**

Bid Approval

The Finance Committee recommends Board approval on Precision Windows & Doors bid for window replacement for Zartman.

Jaime Guillen motioned to approve the Precision Windows & Doors bid. Justine Del Muro seconded the motion. **Motion carried unanimously.**

Student Activities and Supplemental Addendums

Mr. Spradling and Dr. Crane collaborated with the Guadalupe Center's school Principals. This will continue to be revised as the year progresses and positions are added.

Justine Del Muro motioned to approve the 2017-2018 Student Activity and Supplemental Addendums. Beto Lopez seconded the motion.

All in favor, Cris Medina, Beto Lopez, Dr. Julia Vargas, Jaime Guillen, Justine Del Muro.

All opposed, Manuel Abarca.

Motion was carried.

Facilities/Construction Update

Zartman

Window replacements should be completed by the end of October. Exterior paint will be done in the spring or summer of 2018 if the budget allows.

Villa Site Master Plan

Excavation has begun and will continue through February.

Library and Chapel Improvements

No major work is needed except for the HVAC system and a few cosmetic changes. Construction updates will make sure it is ADA compliant. Walls will be added to the lower level.

Middle School Outdoor Recreation Improvements

Shannon Spradling is in the process of collecting bids and will bring them to the Board for approval.

Paid Time off Proposal

Manuel Abarca motioned to approve the Policy 4310 Personal Leaves and amend Policy 4320 Other Leave to remove the paragraph entitled Paid Time Off.

Justine Del Muro seconded the motion. **Motion carried unanimously.**

Manuel Abarca motioned to approve the reinstatement of PTO balance as of June 30, 2017 up to 60 days. Justine Del Muro seconded the motion. **Motion carried unanimously.**

Special Education Compliance Plan

At this time, Guadalupe Centers Educational System is in compliance with all policy requirements as written within the Missouri State Plan. Therefore, Ms. Evans proposed approving the use of the revised Missouri State Plan for Special Education without revisions.

Ms. Evans noted that additional discussion and development is necessary to ensure the district's continued compliance for the provision of Early Childhood services moving forward.

Justine Del Muro motioned to approve the Special Education Local Compliance Plan.

Manuel Abarca seconded the motion. **Motion carried unanimously.**

Resolution – Safe Schools Update

The Board approved the Resolution in April 27, 2017. Since then there have been meetings and staff developments for staff training.

GCS and GCI are working together in disseminating information regarding clinics and resources, and assisting family needs related to threatened enforcement actions.

Ed Mendez, Claudia Meyer and Elizabeth Marentes, Guadalupe Centers School Principals stated that approximately 35%-40% of their students are undocumented.

Superintendent's Update

Dr. Teran and Dr. Crane reported that enrollment is currently at 1,116 and will continue to increase as they go through the waiting list. The district is at an overall 93% Average Daily Attendance (ADA). The budget is based on 1,167 students at a 93% ADA.

Dr. Crane stated that the ADA affects possible points earned on the state's accountability system, Missouri School Improvement Program (MSIP) and the Annual Performance Rates (APR) scores. Ed Mendez explained that schools are awarded points based the 90/90 rule. In other words, 90% of the students must maintain a 90% or higher attendance rate.

Committee Reports

Finance Committee

Jaime Guillen stated that there is nothing new to report that hasn't already been discussed in today's Board meeting.

Executive Committee

Anne Rogers is working closely with Dr. Mike Jinks regarding the Superintendent vacancy. They are currently working on the job description and advertising. Anne reported that they are on track according to their timeline.

Instruction Committee

Julia Vargas reported that the committee reviewed and went over the Special Education Compliance Plan and Professional Development schedule.

Discipline Committee

Cris Medina asked that the Discipline Committee Chair organize a meeting with committee members to review the discipline policy. Dr. Teran was asked to assign a staff member as an ex-officio to the committee as well.

Public Comment

No Public Comment.

Executive Session

Jaime Guillen motioned to go into Executive Session. Manuel Abarca seconded the motion.

Motion carried unanimously. Roll call taken:

Cris Medina	Justine Del Muro
Dr. Julia Vargas	Jaime Guillen
Manuel Abarca	Beto Lopez

Adjourn

Cris Medina motioned to adjourn the meeting. Jaime Guillen seconded the motion. **Motion carried unanimously**

Meeting adjourned at 5:30 p.m.



Respectfully Submitted
Justine Del Muro, Board Secretary

Minutes Prepared by Recorder
Izette Torres, GC Executive Assistant

Next Board Meeting
Thursday, October 19, 2017