

Guadalupe Education System Inc.  
Board Meeting Minutes  
October 19, 2017

Meeting was called to order by Cris Medina at 4:32 p.m. in the GCI Theatre.

Board Members Present:	Cris Medina	Daniel Silva
	Dr. Julia Vargas	Jaime Guillen
	Manuel Abarca	Justine Del Muro
	Marina Arroyo	Beto Lopez (via phone)

Board Members Excused Absent: Natalie Carrillo

Staff Present & Others:	Izette Torres	Dr. Kelly Crane
	Elizabeth Marentes	Charlotte Evans
	Dr. Katrina Lundien	Al Dimmitt
	Tiffany Castleman	
	Ed Mendez	
	Shannon Spradling	

**Board Meeting Minutes**

Justine Del Muro moved to approve the Board Minutes from September 21, 2017. Dr. Julia Vargas seconded the motion. **Motion carried unanimously.**

**September Financials**

Shannon Spradling, presented the September financial report.

Jaime Guillen moved to approve the September 2017 financial report. Marina Arroyo seconded the motion. **Motion carried unanimously.**

**September Check Registry**

Shannon Spradling, presented the September Check Registry.

Jaime Guillen moved to approve the September 2017 Check Registry. Justine Del Muro seconded the motion. **Motion carried unanimously.**

**Human Resources**

Dr. Crane presented the staffing report. These positions have already been approved by the Board. Not all positions are filled, however subs are in place so as to be in compliance with state requirements. The Board requested a summary of positions that are still open.

Justine Del Muro moved to approve and accept the staffing report and new hires. Jaime Guillen seconded the motion. **Motion carried unanimously**

**Contracts/Memorandum of Understanding**

Dr. Dimmitt presented the *Communities in School of Mid-America, Inc.* program agreement. The purpose of the program is to assign a person to be a community resource for students regarding healthcare, housing, counseling, or other resources to help students to be successful in school. This program was initiated last spring to begin in August.

The proposed agreement for GCS to contribute \$15,000 in year one and \$22,000 in year two. The Board expressed their concern that a commitment began before the Board approved the agreement or set an official budget for this program.

Manuel Abarca moved that the Board hold approval of Communities in School of Mid America contract until the Finance committee can meet to review the contract. Justine Del Muro seconded the motion. **Motion carried unanimously**

Manuel Abarca moved the Board to authorize the Finance Committee to act on behalf of the full Board. Marina Arroyo seconded the motion. **Motion carried unanimously**

Dr. Dimmitt presented the Teach for America Agreement that is an ongoing program that is renewed each year. The program recruits and trains new college graduates to enter the teaching field and work in urban schools for two years. Five corps members are currently teaching at GCS.

Dr. Dimmitt pointed out that one of High school teachers holds the highest Biology scores at GCS.

Manuel Abarca moved Board approval for Teach for America agreement in the total amount of \$15,000. Dr. Julia Vargas seconded the motion. **Motion carried unanimously**

### **Facilities/Construction Update**

#### **Bid Approval**

Shannon Spradling presented two bids. The Building Committee and the Finance Committee have reviewed both bids and compared which materials will be used to provide longevity.

Justine Del Muro moved to increase the allocation to \$25,000 for the Middle school field construction. Manuel Abarca seconded the motion. **Motion carried unanimously.**

Jaime Guillen moved to approve McConnell Associates Corp. for Middle school field construction. Justine Del Muro seconded the motion. **Motion carried unanimously.**

### **Superintendent's Update**

Dr. Dimmitt reported that enrollment is currently at 1,117. There continues to be a waiting list of 157 students. The overall attendance rate is 94-96%.

The school is reimbursed for 41 out of the 60 Pre-K students. Another grant covers helps support the program and cover expenses.

Dr. Dimmitt informed the Board of upcoming school activities.

Dr. Teran, Ed Mendez and Cris Medina are working on the Graduation venue at Community Christ Church in Independence Mo. More information will be available regarding pricing and agreement.

Dr. Crane briefly explained that DESE is having difficult in dispersing EOC Algebra1 and ELA 2 test results. APR preview for the state starts Oct 20<sup>th</sup> -27<sup>th</sup>. After the data is verified by the district, the final APR will be available on Nov. 8<sup>th</sup>. Algebra1 and ELA 2 will be excluded.

Dr. Doug Thomas will be meeting with each school to discuss the data and will report to the Board in January.

### **Committee Reports**

#### **Finance Committee**

Jaime Guillen stated that there is nothing to report other than what has already been discussed in today's Board meeting.

#### **Executive Committee**

Cris Medina reported that the superintendent vacancy will be announced next week. All applications will be sent to Dr. Jinks. The recruitment timeline is on schedule.

The Committee will share Superintendent Goals and expectations with the Interim Superintendent.

#### **Instruction Committee**

Dr. Vargas stated that the Committee is putting a plan together to keep the Board informed and for the release of test scores.

The committee is making sure that the instructional model is supporting the ESL program in order to serve every student's needs

#### Discipline Committee

Justine Del Muro reported that the Discipline Committee plans to meet every month to review the policies and regulations as well as the school handbooks. Making sure that they are consistent and concise. The deadline to complete this review is set for March 2018. The Committee recommends that the school attorney cease review of the policies until they are updated. The Committee requests more educators to be on this Committee.

#### Public Comment

No Public Comment.

#### Executive Session

Jaime Guillen motioned to go into Executive Session. Manuel Abarca seconded the motion.


**Motion carried unanimously. Roll call taken:**

Cris Medina	Justine Del Muro
Dr. Julia Vargas	Jaime Guillen
Manuel Abarca	Marina Arroyo
Daniel Silva	

#### Adjourn

Manuel Abarca motioned to adjourn the meeting. Marina Arroyo seconded the motion. **Motion carried unanimously**

Meeting adjourned at 5:39 p.m.

  
Respectfully Submitted  
Justine Del Muro, Board Secretary

Minutes Prepared by Recorder  
Izette Torres, GC Executive Assistant

Next Board Meeting  
Thursday, November 16, 2017