



EMPLOYMENT OPPORTUNITY

Job Summary

Job Purpose: The Speech and Language Pathologist is responsible for assessing and treating students with speech and language disorders. The Speech and Language Pathologist provides training and consultation for teachers as well as maintains all required records.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

Assessment and Treatment:

- Evaluates students for speech language and social communication disorders.
- Conducts formal assessments for special education process.
- Carries out multiple comprehensive language assessments.
- Conducts Goldman Fristoe Test of Articulation for speech.
- Provides direct services in efforts to remediate errors in speech.
- Ensures that student individual education programs are implemented.

Therapy:

- Works with students to provide therapy to remediate sounds and stuttering.
- Provides instruction in using words, developing words and communicating with others in an individual and group setting.

Consultation:

- Provides consultation to regular education teachers and delivers in classroom strategies.
- Organizes early intervention methods and consults with staff for early intervention.
- Provides subject matter on what is development appropriate for speech.

Training:

- Provides training for staff for disorders and how to identify them.
- Designs individual education programs.
- Identify what is development appropriate speech and provides training to staff.
- Coordinates curriculum for IDEA and the Missouri state plan for education.

Hearing Assessments:

- Conducts hearing screening assessments.
- Provides pass/fail results to managers.

Services Records:

- Maintains records of services provided for auditing purposes.
- Reports services provided to Medicaid on a monthly basis.
- Utilizes a therapy log and progress reports to maintain records and conformation of therapy provided to be submitted at the end of the year.

Annual Training:

- Participates in annual training related to Medicaid billing and SDAC school district administrative training.
- Partakes in administrative claiming Medicaid reimbursement programs for school district.

Random Selections:

- Participates in random selections for state of Missouri and provides information and stats related to Medicaid therapy and billing.

- Answers all related questions related to Medicaid therapy such as what therapy was provided, reason for therapy, frequency of therapy and when therapy occurred.
- Provides all information for reimbursement purposes.

Data Collection:

- Maintains data to determine progress and mastery for individual education programs and goals.
- Reports quarterly and completes all required special education paperwork.
- Adheres to locale state regulation and ethical practices.

Student Interventions:

- Participates in student intervention if speech and language concerns are identified.
- Attends weekly meeting if students have speech and language concerns.
- Provides strategies and ideas and screens students.

Licensing/ Certification

- Maintains ASHA and DESE certification,
- Must acquire and maintain 30 professional development hours.
- Must maintain 3 year certification maintenance.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

- Bachelor's Degree in Speech Therapy or Communication Sciences and Disorders required
- Master's Degree in Speech Therapy preferred
- 1 year of Speech and Language Pathology experience preferred
- DESE certification required
- ASHA certification preferred

Application Process: If you are interested in applying complete an application on moreap.org and send your resume and letter of interest to [opportunities @ guadalupecenters.org](mailto:opportunities@guadalupecenters.org). The application process requires an in-person interview. If you would like to learn more about the schools before applying please visit us at guadalupecenters.org

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